

Circular Letter No. 410.

March 18, 1907.

To American Teachers.

I am sending you enclosed a report blank to be filled out and returned to this office at your earliest convenience. In preparing our list of appointments for the coming year, we give first consideration to the suggestions and requests of teachers made in connection with these reports. It is necessary, therefore, for us to receive the reports of teachers who desire reappointment on or before March 30, 1907, on which date we shall attempt to begin the list of next year's assignments.

It is understood that the sending of this blank does not necessarily imply that the Department can offer you the position for which you ask for the coming year, but so far as possible preferences of teachers now employed and whose work has been satisfactory will be taken into consideration.

Respectfully,

E.W.LORD
Acting Commissioner